

**BIIAB Level 2 National Certificate for Personal Licence Holders**  
**Verification of Candidate Identity.**

Candidates are advised that they are required to provide proof of identity immediately prior to the examination. Please find listed below acceptable proof of identity documents.

Candidates should present **one** of the following forms of identification:-

- Signed valid passport (any nationality).
- Signed UK photo card driving licence
- Signed UK paper driving licence.
- Valid EU photo identity card.
- Valid UK firearms licence.
- Personal Licence Card
- Security Licence issued by the Security Industry Authority (SIA)
- ID/Warrant Card issued by HM Forces, Police (must be current & valid)
- Proof of Age Standards Scheme (PASS) Card (MUST have PASS hologram on card)

Where candidates are unable to provide identification from the above list. It is acceptable for them to present 3 items from the list below:-

- A credit card, debit card or switch card produced by a bank, building society or credit card company which contains the candidate's signature **provided** this is accompanied by a recent statement\*
- A Birth Certificate.
- Marriage Certificate.
- P45 or P60\*\*.
- Mortgage statement\*\*
- House insurance policy at current address\*\*
- Financial statement e.g. pension \*\*.
- Utility bill from current address e.g. Gas/electric/water – inc mobile phone contract\*
- Certificate of British Nationality.
- British work permit or Visa\*\*
- Addressed payslip\*.
- Any other document to prove current addresses e.g. an addressed payslip\*, a vehicle registration document, NHS card.
- Child benefit book\*\*.
- Court summons\*\*.
- Letter from Inland Revenue/DWP/Employment service or local authority.
- National Union of Students Card (Full-time students only)

\* Documentation should be less than 3 months old

\*\* Issued within the last 12 months